



COMPANY AND JOB



Scan to review worksheet

Expemo code:
13FC-C6CD-3IDB

1

Key words

Match the terms on the left with the definitions on the right:

- | | | |
|------------------------------|----------|--|
| 1. founder | C | a. a large company that does business in several different countries |
| 2. annual turnover | F | b. a part of a company that is owned by a person or by other company |
| 3. shareholding | b | c. a person who establishes an organization |
| 4. subsidiary | d | d. a smaller company that is owned by another bigger company |
| 5. division | e | e. one of the sectors or groups in a business or organization |
| 6. multinational corporation | a | f. the amount of business that a company does in one year |





YOUR COMPANY



Scan to review worksheet

Expemo code:
17D1-J6C8-2PES

1

Key words

Apple-Samsung Huawei

Match the terms on the left with the definitions on the right:

- | | | |
|-------------------|---|--|
| 1. supply | i | a. a business owned and traded by the general public |
| 2. head office | g | b. a company that is similar to another and both are in the same market |
| 3. branch | e | c. a smaller company that is owned by another bigger company |
| 4. subsidiary | c | d. before taxes and costs |
| 5. staff | h | e. one of several stores or offices that are part of a company |
| 6. annual revenue | f | f. the amount of money that a company makes in a year |
| 7. public company | a | g. the main office of a company |
| 8. gross | d | h. the people who work for a company |
| 9. competitor | b | i. to provide something that is wanted or needed, often in large quantities and over a long period of time |

net





2

Discussing meaning

In pairs, answer the following questions about meaning.

1. What examples can you give of **jargon** that you use in your job?
2. Do you have any **acronyms** in your line of work? What are they? Can you give examples of any famous acronyms?
3. What are thought of as "**best practices**" in your company or your job?
4. What **guidelines** do you have to follow at work? Do you find them useful or restrictive?
5. What **metrics** do you use to measure your success in your job? Are they the same metrics that your line manager uses?
6. What are the **values** of your company? What can you do to uphold these values?
7. If you have an idea for doing something in your work, and a colleague "**pooh-poohs**" it, what do they do?
8. If someone says, "**beware of the smoke of nostalgia**," what do you think they mean? Is this something you are ever guilty of?

3

Understanding vocabulary

Part A: Match the words to the definitions.

assume

- | | | | |
|-------------------|---|-----------------|--|
| 1. evolve | g | innovate | a. introducing a new idea or a way of doing something |
| 2. obligation | d | | b. the ability to move quickly and easily |
| 3. assumption | c | | c. the belief that something is true or will occur, but with no proof |
| 4. innovative | a | | d. the need to do something because it is the law or your duty |
| 5. agility | b | | e. the person who will act or speak on your behalf |
| 6. collaborative | h | | f. the state of having the same rights and status as others |
| 7. equality | f | | g. to develop from one form into a more complicated form over a period of time |
| 8. representation | e | | h. two or more people working together to create something |