

C. Read the parts of a cheque. Identify what each part is for.

- | | |
|------------------------------------------|---------------------------------|
| A. your name and address | F. the amount as a number |
| B. the cheque number | G. your bank's name and address |
| C. the date | H. what the cheque is for |
| D. the name of the person you are paying | I. your signature |
| E. the dollar amount in words | J. bank information |



Your Name Your Address	A	Date	B 023
Pay to the order of _____	D	\$ _____	F
_____	E	_____ DOLLARS 100	
ABC Bank 123 Main St. Cityville, Province A1A 1A1	G	Memo _____	I
00039 00164 235 000989 00442		J	

D. Match the parts of a cheque (A–J) with the items below.

- | | | | |
|------------------|----------------------------------|-------------------------------|-----------------------------|
| _____ 023 | _____ <i>M. Alvarez</i> | _____ George Chong | _____ Rent |
| _____ Aug. 24/12 | _____ 0003900164 | _____ Eight hundred and fifty | _____ ABC Bank 123 Main St. |
| _____ \$850.00 | _____ Maria Alvarez 321 King St. | | |

E. Read the cheque and answer the questions.

Maria Alvarez 223 Main St. W Cityville, Province A1A 1A1		0271 September 20, 2013
Pay to the order of <u>George Chong</u>		DATE \$855.75
<u>eight hundred and fifty five -----</u>		75 DOLLARS 100
City Bank 10 River St. Cityville, Province A1A 1A1		
Memo <u>Rent</u>		Maria Alvarez
00039 00164 235 000989 00442		

GEORGE

1. Who is the payee? _____

MARIA

2. Who is the payor? _____

855.75

3. What amount is the cheque for? _____

4. When can the cheque be cashed? _____

5. What bank issued the cheque? _____

6. What is the cheque number? _____

7. What is the cheque for? _____

8. Whose signature is on the cheque? _____

F. Read the information and complete the cheques.

1. Eduardo Gil lives at 654 Second St., Cityville, Ontario, L3L 3L3. He leases a townhouse in a new subdivision. His landlord's name is Lisa Van. His rent for November is \$1,345.50

Your Name	0569																
Your Address																	
	Date <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td style="text-align: center; font-size: 8px;">D</td> <td style="text-align: center; font-size: 8px;">D</td> <td style="text-align: center; font-size: 8px;">M</td> <td style="text-align: center; font-size: 8px;">M</td> <td style="text-align: center; font-size: 8px;">Y</td> <td style="text-align: center; font-size: 8px;">Y</td> <td style="text-align: center; font-size: 8px;">Y</td> <td style="text-align: center; font-size: 8px;">Y</td> </tr> </table>									D	D	M	M	Y	Y	Y	Y
D	D	M	M	Y	Y	Y	Y										
Pay to the order of _____	\$ 																
_____ / _____	_____ DOLLARS 100																
CMA Bank 456 Lake St. City, Province L3L 3L3																	
Memo _____																	
000 29 003 21 543 000468 00399																	

2. Lily Chen leases a condo at 140 Park St., 3 Oak St., Cityville, Ontario, K2K 2K2. She sublets her condo to Johnny Wu for three months while she is working in China. Each month's rent is \$955.

Name	0809
Address	
	DATE
Pay to the order of _____	
_____	_____ DOLLARS 100
XYZ Bank 678 Front St. City, Province A1A 1A1	
Memo _____	
000 39 001 64 235 000989 00442	